

MoneyOnliners

MAKE MONEY ONLINE ACADEMY

Module 4 – Growing Your Online Income

Lesson 26: Using AI to Work Smarter

Workbook ID: MMOA-M4-L26

Student Information

Student Name: _____

Email: _____

Date Started: _____

Date Completed: _____

Instructor: _____

Welcome

This lesson shows how AI can help you work faster, improve quality, and increase productivity while maintaining ethical and responsible use.

Learning Objectives

- Understand how AI improves productivity.
- Identify useful AI tools.
- Learn responsible AI practices.
- Build an AI-assisted workflow.
- Prepare for Lesson 27.

Lesson Summary

AI can help with writing, research, brainstorming, design, coding, automation, and analysis. It works best when combined with human creativity, judgment, and fact-checking.

Knowledge Check

1. Name three ways AI can help your work.

2. Why is human review important?

3. Which AI tool will you try first?

Practical Exercise

- Try one AI writing tool
- Brainstorm ideas with AI
- Use AI for research
- Review AI output for accuracy
- Record your results

My AI Workflow

Tasks I will use AI for:

Tasks that require my own review:

Action Plan

- Complete Lesson 26
- Test one AI tool
- Save time with one workflow
- Evaluate the results
- Continue to Lesson 27

Reflection Journal

How can AI improve your online income?

How will you use AI responsibly?

Homework

- Test an AI tool on a real task.
- Compare AI-assisted work with manual work.
- Prepare for Lesson 27.

Progress Tracker

- Lessons 1–26 Completed

Academy Progress: 26 / 40 Lessons

Next Lesson

Lesson 27: Building Trust Online

Certificate

This certifies that

has successfully completed Lesson 26: Using AI to Work Smarter.

Date: _____